



Shipping & Receiving Requirements

Address:

Hilton Minneapolis/St. Paul Airport – Mall of America Hotel
3800 American Blvd East
Minneapolis, MN 55425
952-854-2100

The loading dock is located on the west side of the building at the back;
facing the Embassy Suites.

When Shipping to the Hotel:

Group Name

Attn:

Hotel Address

Phone Number

Number of Items Shipped

Billing Information:

The Hotel's Current Storage/Delivery Charges are:

\$5.00 per Box

\$100.00 per Pallet

The Hotel will accept packages two (2) business days prior to your scheduled event with
return shipment within one (1) business day.

Outgoing Shipment Information:

Upon completion of your event all items to be shipped out will require the following
information:

Group's Account Number (FedEx ONLY)

Appropriate Shipping form completed & attached to the item(s)

Dock Hours: Monday – Friday; 8am – 5pm

Service Elevator Dimensions and Weight Capacity:

7000lbs Weight Capacity

7'10" Width (Door Clearance) x 17' Deep